

Haines Borough
Borough Assembly Meeting #173
AGENDA



February 23, 2010 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,
Mayor

Daymond Hoffman,
Seat A
Assembly Member

Steve Vick,
Seat B
Assembly Member

Scott Rossman,
Seat C
Assembly Member

Joanne Waterman,
Seat D
Assembly Member

Norm Smith,
Seat E
Assembly Member

Jerry Lapp,
Seat F
Assembly Member

Mark Earnest,
Borough Manager

Julie Cozzi,
Borough Clerk

Jamie Heinz,
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG
2. ROLL CALL
3. APPROVAL OF ASSEMBLY AGENDA & CONSENT AGENDA
[Approval of Consent Agenda passes all routine items indicated by an asterisk (). Consent Agenda items are not considered separately unless an Assembly Member so requests. Upon request, the item is returned to the Regular Agenda].*
- * 4. APPROVAL OF MINUTES – Regular: 2/9/10
5. PUBLIC COMMENTS [Any topics not scheduled for public hearing]
6. MAYOR'S COMMENTS/REPORT
7. PUBLIC HEARINGS
 - A. **Ordinance 10-02-223**
An ordinance of the Haines Borough amending Haines Borough Code 3.70.040(D) to include the Takshanuk Watershed Council Property in the list of tax-exempted properties.
Explanation/History: Emily Seward, on behalf of Takshanuk Watershed Council (TWC), a 501(c)3 organization, has submitted a property tax exemption application for real property they recently acquired. This request is based on their non-profit status, their use of the property for educational purposes, and HBC 3.70.040(D). The parcel is located in the Haines Townsite. This ordinance was introduced on 2/9. **Suggested motion in order to discuss:** Advance Ordinance 10-02-223 to a second public hearing for March 9, 2010
8. STAFF/FACILITY REPORTS
 - A. Borough Manager
 - * B. Borough Clerk
 - * C. Chief Fiscal Officer
 - * D. Chief of Police
 - * E. Museum
 - * F. Library
 - * G. Chilkat Center
9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES
 - A. Commerce Committee
 - B. Finance & Budget
 - C. Personnel & Labor Relations
 - D. Government Services/Affairs
 - * E. Planning Commission
 - * F. School Board
 - * G. Chilkat Center Advisory Board
 - * H. Parks & Recreation Advisory Board
 - * I. Tourism Advisory Board
 - * J. Boat Harbor Advisory Committee
 - * K. Public Safety Commission
 - * L. Waterfront Improvement Committee
 - M. Energy & Sustainability Commission
 - * N. Service Area Boards

10. UNFINISHED BUSINESS

A. Grant Writer/Administrator – Job Description

Explanation/History: On 12/8, the assembly passed unanimously the following motion: "Accept the grant writer/administrator job description as presented by the manager." Assembly Member Lapp asked for an opportunity to make a "Motion to Reconsider" in order to propose an amendment to the job description. That motion was made and passed, and subsequently the motion was amended to change the job title to "Grant Writer-Economic Development Administrator." Consideration of the main motion to approve the amended job description was postponed until this meeting to provide time for the manager to evaluate the borough's needs. **Postponed Motion:** Accept the Grant Writer-Economic Development Administrator Job Description as presented by the manager.

11. NEW BUSINESS

A. Resolutions

1. Resolution 10-02-182

A resolution of the Haines Borough Assembly supporting the Haines Assisted Living Project.

Explanation/History: This resolution expresses Assembly support for the Haines Assisted Living Project and was submitted by Jim Studley, President of Haines Assisted Living. **Suggested motion in order to discuss:** Adopt Resolution 10-02-182.

B. Ordinances for Introduction - None

C. Other New Business

* 1. Liquor License Renewals

Explanation/History: The Alaska Alcohol Beverage Control Board has notified the Borough of pending liquor license renewals for the Alaskan Liquor Store. The Board, prior to its final approval, is giving the local government an opportunity to make a statement, if so desired. Since this is a preexisting liquor license, assembly action is optional.

2. Advisory Board Appointments

Explanation/History: Appointment requests have been received for various boards and commissions. The mayor will announce her appointments at the meeting and seek the assembly's confirmation. **Suggested motion in order to discuss:** Confirm the mayor's appointments to various boards and commissions.

3. Recreational Boat Sewage Pump-out Station – Cooperative Agreement with AK-F&G

Explanation/History: The need for a boat sewage pump-out station has been expressed by the harbormaster to bring the Harbor into compliance. At the 1/26 meeting the manager informed the assembly he had found grant funding for the construction of the pump-out station and subsequently applied for the grant. There is a 25% (\$7,500) match requirement for this grant which is available in the Harbor budget. A cooperative agreement with the state is required to receive the funding. **Suggested motion in order to discuss:** Authorize the manager to enter into a cooperative agreement with the Alaska Department of Fish and Game for the purpose of construction, management and maintenance of a Recreational Boat Sewage Pump-out Station in Portage Cove Harbor.

12. CORRESPONDENCE - None

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT