



Haines Borough Administration
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Manager's Report
May 25, 2010

Downtown Revitalization Action Plan

Below are some recommendations to *initiate* the Downtown Revitalization effort. It should be noted that the information in this section of my report relies heavily on the draft report prepared by MRV Architects and Associates and Sheinberg Associates.

The first step will be establishing a Downtown Revitalization Organization for planning and coordinating downtown activities. This group should bring together stakeholders including business owners, property owners, Chamber of Commerce, residents, Borough and Tribal staff and elected officials. The first order of business for the Downtown Revitalization Organization would be to define its mission and goals and objectives. There are many possible topics for future discussion or consideration, some of which are identified below, but it will be necessary to define the Downtown Revitalization District very early in the process. Identifying the district is important to set economic and public goals to be achieved.

One of the first infrastructure improvements is *Signage*. Way-faring and directional signage is needed to help visitors find their way to Downtown Haines and to other destinations and should be integrated that with other key visitor information, such as a walking tour map. Consistent way-faring and signage should be developed for the primary downtown core, including feeder streets from the Haines Highway, the Cruise Ship Dock, and from the ferry. Signage would be graphically consistent, and tied to walking map brochures. Costs would cover design, fabrication, and installation. Assume five primary sign boards, and ten secondary sign boards tied to specific routes or features. As previously reported, funding in the amount of \$80,000 is included in the proposed FY11 Borough budget for this purpose. Preliminary or conceptual planning, coordination, and design are currently underway. Some of the next Steps to Implementation, Design & Infrastructure Improvements include the following:

1. *Rebuild Main Street Sidewalks*
2. *Strengthen Link to Museum*
3. *Provide Pedestrian Amenities along Front Street*
4. *Improve Off-Street Pedestrian Walk-Ways*
5. *Provide Main Street Canopies*
6. *Create Visual Landmark at Front Street and Main Street*
7. *Establish Façade Improvement Grant Program*
8. *Encourage Murals and Public Art*
9. *Work with ADOT&PF to Finalize Main Street Design*
10. *Integrate Main Street Plan and Other Plans*
11. *Downtown Bus Loop*
12. *Buy Local Campaign*
13. *Haines Walking Map*
14. *Special Events*
15. *Downtown Maintenance and Clean-up*
16. *Celebrate Each Success*
17. *Education, Research and Business Retention*
18. *Reuse of Old School Site*
19. *Promote the infill of gaps along Main Street.*

Household Hazardous Materials Program

The 2010 Household Hazardous Waste Collection is scheduled for Friday, July 16. Attached are several documents related to a request from a local business owner to expand the Borough's Household Hazardous Materials Program to include commercial businesses. I would like to get direction from the Assembly regarding this policy decision.

Contract Assessor RFP

The Contract Assessor RFP is ready for advertising. Attached is a list of immediate and near-term recommendations for the 2010 assessment season.

Pleasant Camp Fire Protection

Borough staff and I have been working with Canada Border Services Agency (CBSA) officials to memorialize a verbal agreement to provide fire protection services to Port of Pleasant Camp facilities by the Klehini Fire Department. The CBSA is currently paying for fire services; however, there is no formal agreement in place establishing scope of services, fees, indemnification, and other terms and conditions. We have received an agreement between the CBSA Port of Roosville and the Eureka, Montana Volunteer Fire Department that can serve as a template for us.

Once we have finalized a draft agreement with the Public Works and Government Services Canada, we will bring it to the Assembly for discussion and action.

Personnel

- **Employee Union Contract Negotiations**

The next meeting is scheduled for May 27.